**PROFORMA B:**

**EXTERNAL EXAMINER CONFIRMATION OF RESULTS FOLLOWING NON-ATTENDANCE AT BOARD OF EXAMINERS’ MEETING**

Name of External Examiner:

Subject:

Date of Board of Examiners:

**I certify that I have been adequately involved in the external examining process for the modules in the above subject. The assessed work by students has been appropriately moderated and I have been provided with the results which were agreed at the Board.**

**Observations/Comments**

(To be completed where the External Examiner wishes to add anything to the above statement). Please note that the submission of this form does not replace the external examiner report which should be submitted in addition to this form by the usual deadline.

**Signature:**

**Date:**

(This form should be signed and sent to [externalexaminers@keele.ac.uk](mailto:externalexaminers@keele.ac.uk) for approval)